

慈濟科技大學 畢業證明書補發申請表

Tzu Chi University of Science and Technology Request Form for Reissuance of Degree Certificates

學 號 Student ID number		畢業學年度 Academic year of graduation	
姓 名 Name			
學 制 Degree type	<input type="checkbox"/> 五專 Five-year junior college <input type="checkbox"/> 二專 Two-year junior college <input type="checkbox"/> 二技 Two-year technical college <input type="checkbox"/> 四技 Four-year technical college <input type="checkbox"/> 研究所 Graduate school	所系科別 Department / Graduate institute / Field	
聯絡電話 Contact number		滙款帳號後五碼(滙款日期) Five digits after remittance account(date)	
通訊地址 Contact address			
申請人 Applicant		申請日期 Date of application	
出納組 Cashier	承辦人 Handler	註冊組長 Chief Registrar	
教務長 Dean of Academic Affairs	校 長 University President		
Notes 附註	1、 身份證正反面影本一份。 A copy of both sides of the applicant's National ID card. 2、 半身 1 吋照片 1 張。 One 1-inch portrait photo. 3、 工本費 100 元。The processing fee is 100 NT\$。 請轉帳至花蓮二信營業部，帳號:01000400215156，請於申請單留下滙款帳號後五碼以利查帳。 Please transfer to Hualien Erxin Sales Department, account number: 01000400215156, please leave five digits after the remittance account number in the application form to facilitate checking. 4、 郵寄申請者請自附 A4 尺寸信封【以正楷書寫明收件人、郵遞區號及收件地址並貼妥所需郵資(36 元)】， 郵寄地址：970 花蓮市建國路二段 880 號 教務處註冊組。 Mailing applicants are required to attach A4 size envelope (print the recipient, postal code and receiving address in block letters and paste the required postage (\$36), mailing address: 970, Section 2, Jianguo Road, Hualien City No. Registrar's Office Registration Section.		
具領人簽名 Collector's signature	具領日期 Date of collection		